

This form will come up. Read each line and fill in each blank, step by step.

Create an Account

Your Google Account gives you access to Gmail and [other Google services](#). If you already have a Google Account, you can [sign in here](#).

Get started with Gmail

First name:

Last name:

Desired Login Name: @gmail.com
Examples: JSmith, John.Smith

Choose a password: [Password strength](#)
Minimum of 8 characters in length.

Re-enter password:

Stay signed in

Creating a Google Account will enable Web History. Web History is a feature that will provide you with a more personalized experience on Google that includes more relevant search results and recommendations. [Learn More](#)

Enable Web History.

Default Homepage Set Google as my default homepage.
Your default homepage in your browser is the first page that appears when you open your browser.



Security Question: Choose a question ...
If you forget your password we will ask for the answer to your security question. [Learn More](#)

Answer:

Recovery email:
This address is used to authenticate your account should you ever encounter problems or forget your password. If you do not have another email address, you may leave this field blank. [Learn More](#)

Location: United States

Birthday:
MM/DD/YYYY (e.g. "3/3/2010")

Word Verification: Type the characters you see in the picture below.

 
Letters are not case-sensitive

Terms of Service: Please check the Google Account information you've entered above (feel free to change anything you like), and review the Terms of Service below.
With Gmail, you won't see blinking banner ads. Instead, we display ads you might find useful that are relevant to the content of your messages. [Learn more](#)

[Printable Version](#)

Google Terms of Service
Welcome to Google!
1. Your relationship with Google

By clicking on 'I accept' below you are agreeing to the [Terms of Service](#) above and both the [Program Policy](#) and the [Privacy Policy](#).

"Desired Login Name" is what you want your email address to be. Once you type it in, click the **"check availability"** button. Sometimes the name you want is being used by another person. This will let you know if you can use your first choice, or have to try something else.

The security question is a way for Google to be sure you are you if you forget your password and need their assistance.

Security Question: Choose a question ...
Choose a question ...
What is your primary frequent flyer number
What is your library card number
What was your first phone number
What was your first teacher's name
Write my own question

Answer:

Recovery email:
This address is used to authenticate your account st

Pick a question from their list, then type the answer in the following box.

Google has Terms of Service, a Program Policy, and a Privacy Policy, all of which they expect a user to agree to before creating an account. Once you have completed your form and if you agree to their terms and policies, click the "I accept. Create my account." button.

Get started with Gmail

First name:
Last name:
Desired Login Name:
Examples: JSmith, John.Smith

ardmorelibrarian is available

Choose a password: Password strength: **Strong**
Minimum of 8 characters in length.

Re-enter password:

Security Question:
If you forget your password we will ask for the answer to your security question. [Learn More](#)

Answer:

Recovery email:
This address is used to authenticate your account should you ever encounter problems or forget your password. If you do not have another email address, you may leave this field blank. [Learn More](#)

Here is an example of checking availability for an email name.

When selecting a password, Gmail requires at least eight (8) characters. These can be upper or lower case letters and/or numbers and/or symbols. Whatever you type, you must type it EXACTLY the same way every time. Also, Gmail will tell you how 'strong' your password is while you are entering it. The 'stronger' your password, the lower the chance someone will guess it.

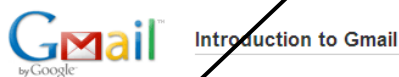
Example of a selected security question and a typed-in answer.

Gmail: Introduction - Windows Internet Explorer

http://mail.google.com/mail/help/intro.html

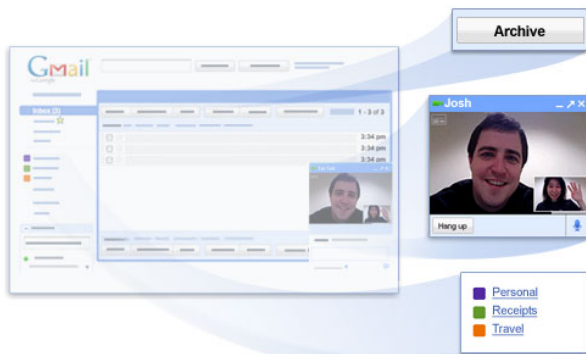
File Edit View Favorites Tools Help

Gmail: Introduction



Congratulations!

You've successfully signed up for Gmail! Here's a quick run through to help you get comfortable.



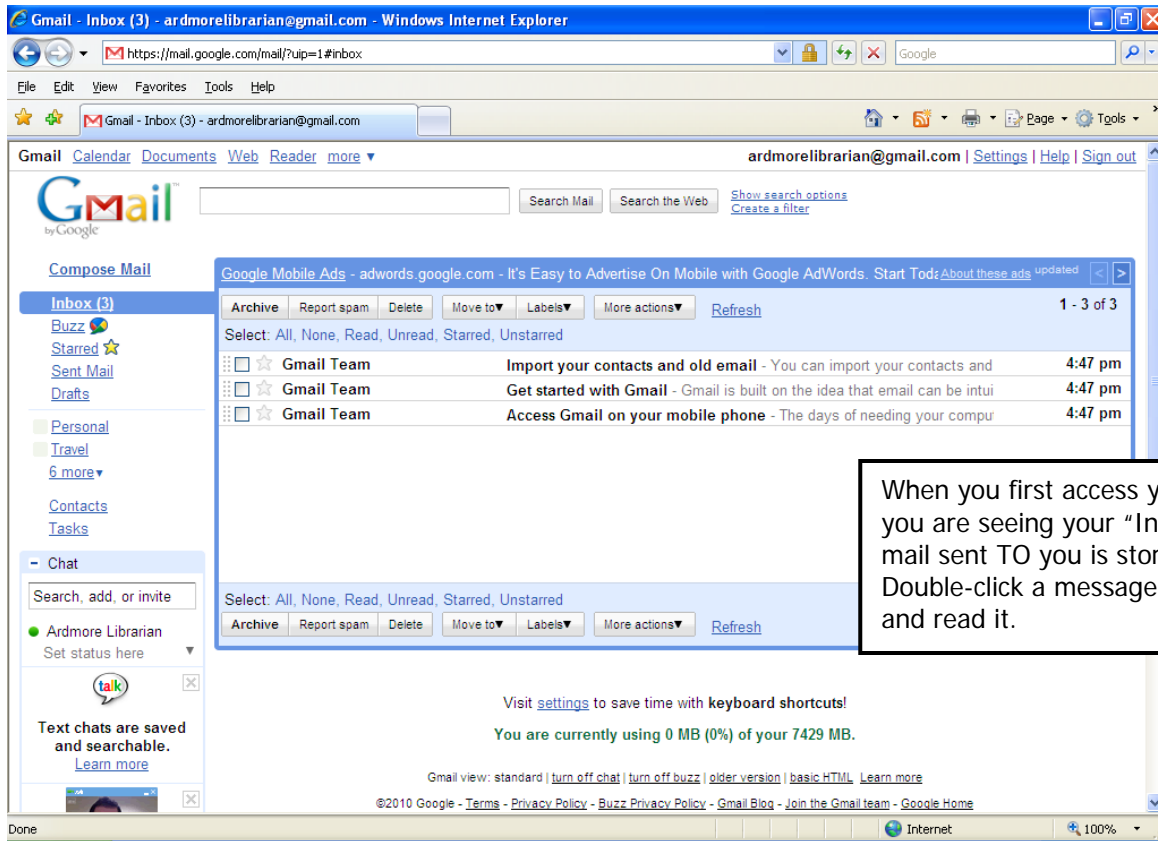
After you click the "I accept. Create my account." button, as shown above, you will see this screen. (If you have made any errors filling out your form, you will see the form screen with mistakes indicated in red.)

At this point, you can get into your email account, if you wish, by clicking the "Show me my account" button.

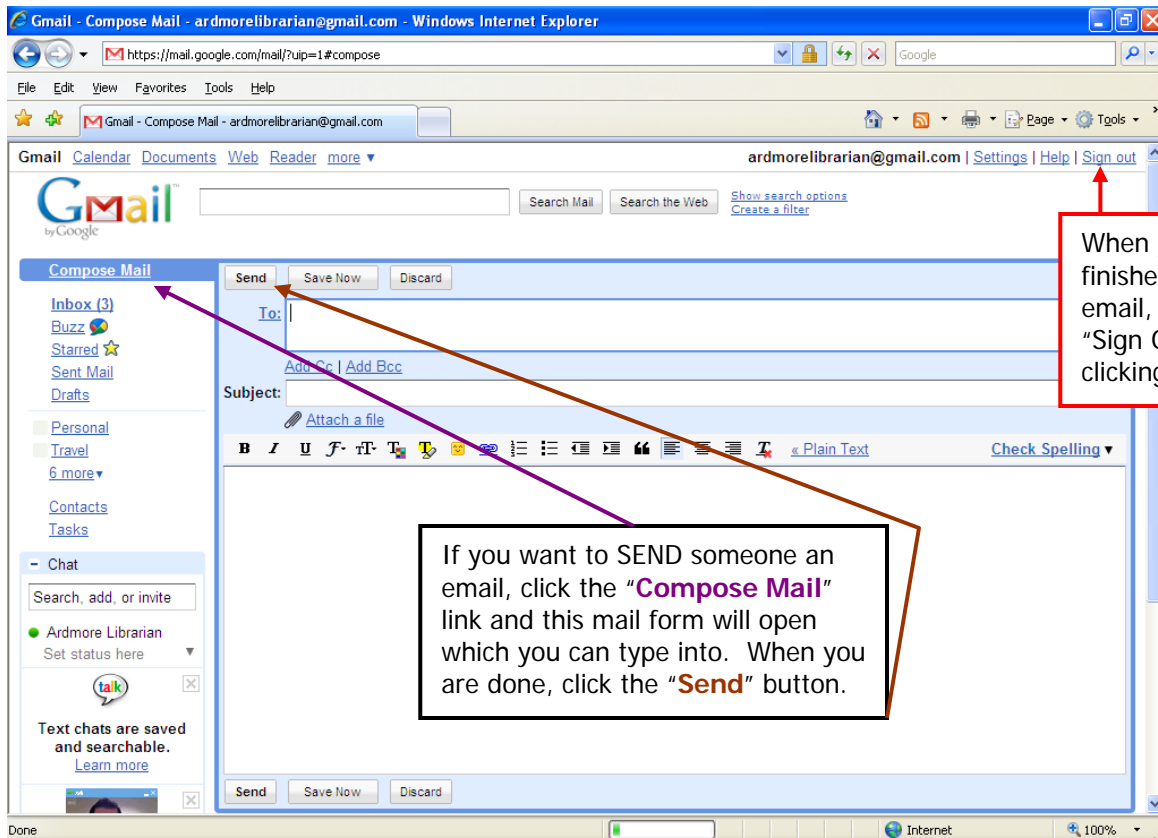
Archive instead of delete
Tidy up your inbox without deleting anything. You can always search to find what you need or look in "All Mail."

Chat and video chat
Chat with your contacts directly within Gmail. You can even talk face-to-face with built-in video chat.

Labels instead of folders
Labels do the work of folders with an extra bonus: you can add more than one to an email.



When you first access your email, you are seeing your "Inbox" where mail sent TO you is stored. Double-click a message to open and read it.



When you have finished using your email, be sure to "Sign Out" by clicking this link.

If you want to SEND someone an email, click the "Compose Mail" link and this mail form will open which you can type into. When you are done, click the "Send" button.